

Your Privacy Choices

Please contact our privacy officer if you want to:

- **Access your own record:** You can request a copy of your health record at any time.
- **Correct your own health record:** You can ask to have information in your record corrected or updated.
- **Change or withdraw consent:** You have the right to change or withdraw your consent to share your personal health information.

If you would like to know more about what personal health information is collected and how it is shared with our partner organizations, please contact our privacy officer.

Tel: 416-847-4170

E-mail: privacy@schcontario.ca

Ontario Information and Privacy Commissioner's office

If you have any issues or concerns about how your personal health information is being handled, you have the right to contact the Office of the Information and Privacy Commissioner of Ontario

Office of the Information and Privacy Commissioner of Ontario
2 Bloor Street E, Suite 1400
Toronto, ON, M4W 1A8
416-326-3333 or
1-800-387-0073
www.ipc.on.ca

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416.847.4111 / info@schcontario.ca

Charitable Registration No: 13036 4276

Your Privacy at



**SCARBOROUGH
CENTRE FOR
HEALTHY
COMMUNITIES**



A guide to the protection of your Personal Health Information

Inclusiveness Community Engagement
Accountability Respect Equity



Your Personal Health Information

As a client/patient of Scarborough Centre for Healthy Communities (SCHC), you will be asked on a number of occasions to provide us with your personal health information that will assist in the delivery of care to you.

You should be aware that our information handling practices are a matter of public record and that there is a privacy officer which has been appointed to protect your information privacy.

Personal Health Information means identifying information about you related to:

- Your physical or mental health
- Providing healthcare to you
- Your health card number
- Your substitute decision maker
- Other information included in

Uses and Disclosure of Personal Health Information

SCHC may collect, use or disclose client information for the purposes of:

- Providing health care or assisting in the provision of care to the client;
- Processing payments for your treatment and care (OHIP, WSIB, private insurer or others);
- Plan, administer or manage the Organization and its programs;
- Activities to improve the quality of care;
- Research as approved by Research Ethics Committee;
- Teaching and education;
- Compiling statistics;
- As otherwise consented to by the patient.

Who has access to your Personal Health Information?

All authorized agents of SCHC and third parties that may access your information are contractually obligated to protect your information privacy on behalf of SCHC. Access may be provided to (with your consent):

- SCHC's staff and care partners;
- The Ontario Ministry of Health and Long-Term Care and their designated agents;
- A government-approved registry of personal health information that relates to a specific disease or condition (e.g. Cancer Care Ontario).